



# Riverside Academy

'Learning together, achieving excellence'  
friendship, resilience, excellence



Email: [office@riverside-academy.org](mailto:office@riverside-academy.org) Telephone: 01788 544096 Website: [www.riversideacademy.co.uk](http://www.riversideacademy.co.uk)



## Important updates for drop-offs and collections

In order to minimise the number of adults on school site, we have been operating a staggered start and finish system to our school day, as have the majority of schools across the country.

So that we keep children, parents and staff as safe as possible, we ask that you please observe the following:

- from Monday all parents/carers to wear a face covering when at the school gate and on school site\*
- parents/carers collecting children arrive as close to their allotted time as possible to avoid excess crowding around the gate
- social distance to be maintained whilst dropping off and collecting children
- only 1 person per child/family group to drop off or collect\*

*\*unless under exceptional circumstances- please speak to the school office where necessary*

We have regularly reviewed the way this has been working, in line with Government updates. At the moment, we plan to keep drop-offs and collection times as they are for all groups, which are as follows:

Year groups	Drop-off time	Collection time
Year 6 Sibling groups Year 1	8:40 am	3:05pm
Reception Nursery	8:45am	3:15pm
Year 5 Year 2	8:50am	3:15pm
Year 4 Year 3	9:00 am	3:25pm

We understand that it is not an ideal situation and we would love to have everything back to normal, with more face to face meetings but in these difficult times, we need to really show our school value of resilience! 😊

We will continue to monitor how the drop-off and collection of children is working and, if necessary, make alterations to timings although we are mindful of the impact of changing time slots and would prefer not to change them if at all possible.

Yours faithfully,

Beccy Payne